



Dear Parent/Carer

We would like to introduce you to our online payment system called **SchoolMoney**. This means that you will have the facility to make payments for school expenses, such as trips, school fees etc, online with your debit or credit card.

This payment system benefits both us as a school and you as a parent. Not only are you be able to pay for items from the comfort of your own home but you are also able to access your account at any time to see if there is anything you need to pay for. **SchoolMoney** enables us to experience a more streamlined, cost-effective and efficient payment system in a secure and safe environment.

You won't need to sign up to this system as this is done automatically through the school and as long as you have provided us with up to date contact details a password will be sent to you when your first payment is set up. This password will give you access to your **SchoolMoney** account where you can pay for any items we have requested from you.

To log into **SchoolMoney**, visit the website [www.schoolmoney.co.uk](http://www.schoolmoney.co.uk), click on schoolmoney parent login and enter your mobile number, email address and the password we have sent to you. If for any reason you are struggling to log in, it may be because you have not provided us with the correct contact details. Please let us know immediately if either your mobile number or email address changes.

If you have any queries please do not hesitate to speak to the office staff.

Yours sincerely

Mrs B Conroy  
Headteacher

