

# Jade Class

## Technology Acceptable Use Policy

I understand that the school Acceptable Use Policy will help keep me safe and happy online at home and at school.

### Keeping Safe

- I know that people I meet online may not always be who they say they are. If someone online suggests meeting up, I will immediately talk to an adult.
- I only send messages which are polite and friendly.
- I will keep my usernames and passwords private.
- I will ask an adult if something pops up that I am unsure of and will only click on safe links.
- I won't share information or pictures of another pupil without permission.
- I will not access or change other people's files or information.
- If I see anything online that I should not or that makes me feel worried or upset, I will minimise the page and tell an adult straight away.
- If I am aware of anyone being unsafe with technology, I will report it to a teacher.

### Learning Responsibly

- I will only use the iPads as instructed by an adult.
- I use school devices for school work unless I have permission otherwise.
- I will not change the settings on a device unless I have a permission.

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Queenborough



School & Nursery